



## Microsoft Office SharePoint Server 2007

Extending WSS 3.0 to provide comprehensive content management and enterprise search, accelerating shared business processes and supporting information-sharing across boundaries for better decision-making.

There are six key feature areas of Microsoft Office SharePoint Server 2007. These are summarised below and described in detail within the [MOSS 2007 Evaluation Guide](#), which is a 5MB MS-Word document, downloadable from the Microsoft website.

### 1. Collaboration

The enabling technologies that allow teams to work together effectively, providing intuitive, flexible, and secure mechanisms for sharing information through the use of wikis and blogs, collaborating on and publishing documents, maintaining task lists, conducting surveys, developing and maintaining site templates customised for specific business uses, and implementing workflows.

### 2. Portal

The facilities that provide the capabilities to personalise the user experience of an enterprise web site, to target content to various audiences based on sets of rules, to automatically facilitate intuitive navigation through the web site while tailoring the navigation to the individual rights of the user, to deliver comprehensive site content management and structural facilities.

### 3. Enterprise Search

The critical ability to quickly and easily locate relevant content distributed across a wide range of sites, document libraries, data repositories, and other sources, including file shares, various web sites, Microsoft Exchange public folders, and Lotus Notes Databases and to find the appropriate people who can help answer questions or be involved in projects.

### 4. Content Management

The facilities for the creation, publication, and management of content, regardless of whether that content exists in discrete documents or is published as web pages. Content management scenarios include document management, records management, and web content management.

### 5. Business Forms and Integration

The ability to rapidly and effectively implement forms-based business processes, from design to publication to user access, by using standard web browsers or a rich client application such as Microsoft Office InfoPath 2007. Also includes the ability to connect with structured systems such as databases and line-of-business applications and the ability to access that information in a number of ways.

### 6. Business Intelligence

The ability to deliver information critical to business objectives through a wide range of mechanisms, from server-based spreadsheets accessing business data in real time and performing sophisticated analysis to the presentation of key performance indicators (KPIs) through enterprise web sites.

## Useful Microsoft Resources

[MOSS 2007 Evaluation Guide \(5MB\)](#) A detailed description of SharePoint Products and Technologies, downloadable from the Microsoft website.

